

# CO-OPERATIVE SCRUTINY BOARD

Draft Work Programme 2015 - 2016



**PLYMOUTH**  
CITY COUNCIL

**Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance and is subject to approval at the Co-operative Scrutiny Board.**

For general enquiries relating to the Council's Scrutiny function, including this committee's work programme, please contact Helen Wright, Democratic Support Officer, on 01752 304022.

Date of meeting	Agenda item	Purpose of the agenda item	Reason for consideration	Responsible Officer
<b>17.06.2015</b>	Informal Meeting	Review of previous year's outcomes Future requirements		Ross Jago (Lead Officer)
<b>29.07.2015</b>	Annual Scrutiny Report 2014/15	To comply with the Constitution		Ross Jago (Lead Officer)
	Overview of Budget Position	To identify areas of concern (if any)		Andrew Hardingham Assistant Director for Finance
<b>19.08.2015</b>	Corporate Plan Performance Monitoring Quarter I	To identify areas of concern (if any)		Peter Honeywell (Transformation Programmes Manager)
	Corporate Finance Monitoring Quarter I	To identify areas of concern (if any)		Andrew Hardingham (Assistant Director for Finance)
	NEW Devon CCG Western Locality and Plymouth Integrated Fund Quarter I Finance Report	To identify areas of concern (if any)		Andrew Hardingham (Assistant Director for Finance)
	Scrutiny Absence Report	To identify areas of concern (if any)		Marion Fanthorpe (Interim Assistant Director for HR and OD)
<b>9 September 2015</b>	Strengthening the Overview and Scrutiny Function – Open Space Event (What's the Point of Scrutiny)	Review to be undertaken to identify where changes to the scrutiny function may enhance the process of open, transparent and democratic decision making.		Ross Jago (Lead Officer)
<b>23.09.2015</b>	Transformation Programme	To identify areas of concern (if any)		Les Allen (Head of Portfolio Office)

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<b>7 and 14 October 2015</b>	Strengthening the Overview and Scrutiny Function – Training Rights and Responsibilities and the 21 <sup>st</sup> Century Councillor and Scrutiny Support Arrangements	Review to be undertaken to identify where changes to the scrutiny function may enhance the process of open, transparent and democratic decision making.		Ross Jago (Lead Officer)
<b>21.10.2015</b>	Corporate Monitoring (August 2015)	To identify areas of concerns (if any)		Andrew Hardingham (Assistant Director for Finance)
	Budget Scrutiny 2016/17	To agree the format of this process		Ross Jago (Lead Officer)
	Corporate Performance Monitoring (K06, K07, K40 and K41)	To identify areas of concerns (if any)		Andrew Hardingham/Giles Perritt
<b>18.11.2015</b>	Corporate Finance Monitoring Quarter 2	To identify areas of concerns (if any)		Andrew Hardingham (Assistant Director for Finance)
	Corporate Plan Performance Monitoring Quarter 2	To identify areas of concerns (if any)		Peter Honeywell (Transformation Programmes Manager)
	Strengthening the Overview and Scrutiny Function – Co-operative Review Report	To approve the Co-operative Review report.	Review to be undertaken to identify where changes to the scrutiny function may enhance the process of open, transparent and democratic decision making	Ross Jago (Lead Officer)
	Plymouth Integrated Fund Risk Register	To identify areas of concerns (if any)	To monitor the risks of the Plymouth Integrated Fund	Andrew Hardingham (Assistant Director for Finance)
	Scrutiny Absence Report	To identify areas of concerns (if any)		Marion Fanthorpe (Interim Assistant Director for HR and OD)
<b>02.12.2015</b>				
<b>06.01.2016</b>	Training for Budget Scrutiny	To prepare to Budget Scrutiny sessions		Ross Jago (Lead Officer)
<b>11.01.2016</b>	<b>Budget Scrutiny (Day One)</b>	Draft budget 2016/17 and Indicative budgets 2017/18 and 2018/19 with wide impact assessment, EIA, Child Poverty	Pre-decision scrutiny	Ross Jago (Lead Officer)

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<b>13.01.2016</b>	<b>Budget Scrutiny (Day Two)</b>	Draft budget 2016/17 and Indicative budgets 2017/18 and 2018/19 with wide impact assessment, EIA, Child Poverty	Pre-decision scrutiny	Ross Jago (Lead Officer)
<b>17.02.2016</b>				
<b>23.03.2016</b>	Transformation Programme – Costs and Benefits	To identify areas of concerns (if any)		Les Allen (Head of Portfolio Office)/Andrew Hardingham (Assistant Director for Finance)
	Transformation Programme – Progress of the POD Merge	To identify areas of concerns (if any)		Les Allen (Head of Portfolio)
<b>Issues Identified for Scrutiny (no date agreed)</b>				
	City MPs	Provide an overview of current issues and areas of joint working		Helen Wright, Democratic Support Officer